SUBMISSION FORMAT FOR THE FULL PAPERS Conference ODC – ISEOR 2016

40,000 characters maximum, including spaces
MS Word
Times New Roman 10 point font
Single spaced
Margins: 0.90" left, 1.73" right, 0.98" top and 1.18" bottom
Ident 1st line of each paragraph
Paper format: B5: 7.16" breadth x 10.12" height
Orientation of sheets: portrait and pages facing one another for all the document
Sub-headings should be bold, on a separate line, left-justified, and all caps.

TITLE PAGE FOR ALL SUBMISSIONS should appear as follows: on a SEPARATE page from the body of the paper:

    TITLE of paper,
    TYPE: Paper, Panel, or Workshop,
    CONTACT PERSON: Choose 1 person to be the contact person,
    LIST of authors' names, in desired sequence.
    CONTACT INFORMATION for **each author**, including the following:
        Name
        Organization or University affiliation
        Occupation / Job
        Address
        Phone
        Fax
        e-mail

2nd PAGE OF EACH SUBMISSION should appear as follows:

        TITLE of the paper (all CAP, Times New Roman 12 Bold, Centered*)*

Centered
        First Name and LAST NAME of the author (Times New Roman 10 Bold*)*
        Institution (Times New Roman 10*)*
        University or company (Times New Roman 10*)*
        (Country) *(*between brackets, Times New Roman 10*)*

    Authors will be presented in the same way

The article must be preceded by a ABSTRACT of maximum about ten lines and 5 keywords

Text of the paper starts right below on page 2.

PAPERS: they will be presented in 90 min. blocks, with each paper to have 12 minutes. Presentation time plus 8 minutes discussion time.

SUBMISSION PROCEDURES
1. Complete papers will be due **March 31st, 2016**
2. No participant is allowed to be included as an author (or co-author) or presenter in more than **3 submissions**.
3. Each submitted paper will receive prompt electronic acknowledgement of its receipt, including a reminder as regards the format (e.g. **40,000** characters maximum, **including spaces**).
4. The title page must include the name(s), affiliation(s), title/academic rank(s), postal address(es), phone number(s) with area codes and country codes, fax number (if available), and the email address(es) of the each authors.
5**.** At least one of the authors must **certify his/her commitment to participate at the conference.** In case of **lack of registration or payment, their paper will be withdrawn from the final version of the program and proceedings**.
6. References must be included at the end of the paper.

Review process: Papers are blind reviewed by two reviewers. Comments are meant to be helpful and are sent to submitters.